

Minutes of Meeting EDAC - Project Advisory Group

Date held: June 11, 2010	Time held: 8:30 am to 11:00 am	Location: Admiral Inn Mississauga
Invited/Attended	Company Name	Attendance Status (A)ttended; (R)egrets; (S)ubstitute
Cary, Rob	Cardinal Power	A
Harwood, Shane	Sithe Global	A
Jehn, Laura	TransAlta Corporation	A
Kerr, Paul	Shell Energy	A
MacKenzie, John	Ontario Power Authority	A
Peterson, David	OPGI	A
Rezavand, Farzad	TransCanada	Telephone
Rioux, Jason	Portlands Energy Centre	A
Shah, Sushil	OPGI	A
Sommerville, Stephen	Competitive Power Ventures, Inc.	Telephone
Spitters, Richard	Wattsworth Analysis Inc.	A
Vasquez, Nora	TransCanada	R
Abid, Tiberiu	IESO	A
Berry, Scott	IESO	A
Doran, Pat	IESO	A
Hopper, Libby	IESO	A
Matos, Griselda	IESO	A
Sharma, Indi	IESO	A
Stanway, Linda	IESO	A
Tang, Jessica	IESO	A
Wright-Hilbig, Rhonda	IESO	A

The meeting minutes when finalized will be posted on the IESO web site at:

http://ieso.ca/imoweb/consult/consult_se73-pag.asp

Summary of Meeting Discussion

Item 1 Introduction and Review of Agenda

Rhonda Wright-Hilbig welcomed the members to the first meeting of the EDAC Project Advisory Group and invited the attendees to introduce themselves.

This was followed by a review of the draft meeting agenda. There were no comments regarding the draft agenda.

Item 2 Review of Project Advisory Group Stakeholder Plan and Terms of Reference

Rhonda discussed the purpose of the Project Advisory Group (PAG). The PAG will be used as a forum to stakeholder changes to the market rules and market manuals that result from the EDAC project and to plan for market trials.

The Project Advisory Group Terms of Reference can be found on the IESO website at:
<http://ieso.ca/imoweb/pubs/consult/se73/se73-pag-tor.pdf>

A PAG member commented that Section 3 of the Terms of Reference for the Project Advisory Group states that members represent their sector. The participant noted that members are representing their company and not the sector. Rhonda re-iterated that the PAG will be focused on how individual companies prepare to operate in the DACP.

Another member pointed out that one of the objectives of the PAG is for members to seek clarification from the IESO by asking questions. This will be added to the PAG Terms of Reference.

Action: IESO will review the PAG Terms of Reference, revise the wording where appropriate and re-post the document. When the document is posted, the IESO will request written comments within one week. Comments on the Terms of Reference can be provided at:
edac@ieso.ca

Item 3 Schedule of Stakeholder Activities

Tibby Abid presented the schedule for market manuals, market rules and market trials. The PAG meetings are structured around the proposed schedule. The exact dates for the PAG meetings will be provided at a later date.

Market Manuals - The market manuals will be used for internal IESO testing and for the market trials. The manuals will be revised based on IESO testing and PAG feedback. It is expected that the manuals will be placed under IESO baseline control in August/September of 2011.

Market Rules - A review of the market rule changes will occur at regular PAG meetings. Once finalized the market rules will be presented to the Technical Panel with the target of Board approval in April or June of 2011. A PAG member asked if there is any contingency in the schedule for the completion of the market rules. Rhonda responded that the market rules are not on the critical path in that there is an ability to utilize additional Technical Panel meetings. There is a risk that the Technical Panel discussions may delay the approval of the rules however there is room in the schedule to accommodate this. To mitigate this risk, the PAG will be used for review and discussion of the draft rules prior to taking them to the TP. This schedule is similar to the first two tranches of the EDAC market rules where the bulk of the rules were stakeholdered.

Market Trials - The Market trial discussions will begin at the July meeting of the PAG. Market Trials are tentatively scheduled for June through August of 2011. Tibby asked the group if they thought the scheduled time was sufficient. There was some concern that additional meetings may be required however it was pointed out that there are several months where no PAG meetings are scheduled and these times could be used if required.

Rhonda handed out a draft EDAC Project timeline showing the scheduled PAG meetings, IESO testing, connectivity testing and market trials. The environment for connectivity testing will be made available to market participants as soon as possible however the environment will evolve as it gets closer to market trials. A member asked what capability the IESO will provide in the testing environment. The IESO will communicate this information through the IT stakeholder group.

Action: IESO to determine how the information relating to market participant testing environments will be communicated to stakeholders.

A PAG member asked when participants will know that the information available is static enough to begin to build their systems. In response to this and earlier comments from market participants, Rhonda stated that the IESO will provide a status report at each PAG meeting that will show critical milestones including the release of technical specifications.

Rhonda pointed out that the market trials are shown as a 6 month window on the schedule. The in service window as shown may be adjusted based on IESO tool delivery and testing and market participant requirements for market trials.

A member pointed out that if the in-service date moves into December it would interfere with year-end financials. IESO staff agreed with the concerns for schedule slip into December, and indicated that this window for in service will be closely monitored and communicated to participants through the PAG.

The IESO document baseline activities are also shown on the schedule. The training dates are also shown on the schedule. External training needs will be discussed at the PAG.

Any changes to the schedule will be communicated when they are known. Market participant feedback on their readiness and on the requirements for market trials will be factored into the schedule.

Item 4 Changes to Market Manuals

Griselda Matos presented a summary of the changes to the Market Manuals that will result from EDAC. The changes were identified based on the business requirements area that impacted each document.

Pat Doran presented a proposal for the structure of Market Manual 9 – Day Ahead Commitment Process. This manual will be extensively re-written with the changes to the DACP resulting from the EDAC project. The proposed structure is a hybrid of the existing market manual and the IESO template for market manuals. A draft of Part 9.1 of Market Manual 9 was handed out for review by the group and to facilitate the discussion.

PAG members provided initial comments that the swim lane diagram does not add much value and could be excluded from the document; however the members agreed that the procedural steps table adds value to the written text.

Action: PAG members were requested to provide feedback on the proposed structure of Market Manual 9. Comments can be provided by email to edac@ieso.ca and they will be discussed at the next PAG meeting.

Item 5 Wrap-Up

Dates for the July and August meetings of the PAG were discussed. The meetings were tentatively scheduled for Wednesday July 15th and Tuesday August 17th.

Rhonda will provide a draft status summary report for review by the PAG at the next meeting. The summary will be used to present current status information and will be posted on the IESO website.

A PAG member asked for some information on the Shadow Price Report that was discussed at the IT meeting held on June 10, 2010. Rhonda indicated that any other items that group members wish more information on should be communicated to the EDAC mailbox at EDAC@ieso.ca for scheduling at a later meeting.

Action: IESO will provide information on how the Shadow Price Report is generated and what the prices mean.

Action Item Summary

Action Item Summary				
#	Date	Action	Status	Comments
1	June 11, 2010	IESO will review the PAG Terms of Reference, revise the wording where appropriate and re-post the document. When the document is posted, the IESO will request written comments within one week. Comments on the Terms of Reference can be provided at: edac@ieso.ca	Open	
2	June 11, 2010	IESO to determine how the information relating to market participant testing environments will be communicated to stakeholders.	Open	
3	June 11, 2010	PAG members were requested to provide feedback on the proposed structure of Market Manual 9. Comments can be provided by email to edac@ieso.ca and they will be discussed at the next PAG meeting.	Open	
4	June 11, 2010	IESO will provide information on how the Shadow Price Report is generated and what the prices mean.	Open	